



प्रधान मुख्य आयकर आयुक्त का कार्यालय,

आन्ध्र प्रदेश एवं तेलंगाना

Office of the Principal Chief Commissioner of Income Tax
Andhra Pradesh & Telangana

10वीं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद-500 004
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F.No.Pr.CCIT/Estt/19(14)/2022-23

Dated: 08/12/2022.

MEMORANDUM

Sub: Establishment - I.T Department, Hyderabad – **Special Course on Basics of ITBA for Stenographers on 13.12.2022** - Nomination of candidates – Regarding.

The officials as per the **Annexure** are hereby nominated for the above mentioned course to be held at MSTU, Aayakar Bhavan, Hyderabad on 13.12.2022.

VENUE : MSTU, 1st Floor,
Annexe Building, Aayakar Bhavan,
Hyderabad.

TIME : Sharp by 9.15 AM

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

Even, if any of the officials is under the orders of transfer from the present office, or any particular official has not reported for duty at the place of posting, he/she should invariably attend the training course.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

The officials who are attending training are hereby directed to switch off their Mobile phones before entering the premises of MSTU.

(थम्बा महेंद्र) (THAMBA MAHENDRA)

Dy. Commissioner of Income Tax(Hqrs.)(Admn.)

प्रधान मुख्य आयकर आयुक्त का कार्यालय, हैदराबाद.

O/o. Pr.CCIT, AP & TS, Hyderabad.

- Copy to: 1. The officials concerned through their Heads of office.
2. The Heads of office concerned
3. The ITO(MSTU), Hyderabad.

ANNEXURE

Special Course on Basics of ITBA for Stenographers on 13.12.2022

Sl.No	Name of the Official	Designation	Employee ID	OFFICE	Contact No.	Email-Id
1	SHIV KUMAR KHATIK	STENO, GR-I	174171	ADD.CIT, RANGE-13, HYDERABAD	8985971984/8143135538	shivkumarkhatik@incometax.gov.in
2	GANGADHARI MALLESH	STENO, GR-I	174231	ADDL.CIT (BPU), HYDERABAD	8985972059/9948912103	--
3	PANDI RAMESH	STENO, GR-I	174183	ADDL.CIT (IT), HYDERABAD	8985971973/9700174222	ramesh.pandi@incometax.gov.in
4	ASHOK KUMAR	STENO, GR-I	172978	ADDL.CIT (ReFAC) (VU)-1(2), HYDERABAD	8985970508	ashokkumar55221@gmail.com
5	ARUN KUMAR	STENO, GR-I	174432	ADDL.CIT(AUDIT), HYDERABAD	8985971527	arun.kumar18@incometax.gov.in
6	GYANENDRA KUMAR GUPTA	STENO, GR-I	181635	ADDL.CIT(CENTRAL RANGE)-2, HYDERABAD	7652001984	gyanendrakumar.gupta@incometax.gov.in
7	SANWAT RAM MEENA	STENO, GR-I	183878	ADDL.CIT(EXEMPTIONS), HYDERABAD	7023737272	meenasanwatram0@gmail.com
8	ANAND KUMAR	STENO, GR-I	178220	ADDL.CIT, RANGE-2, HYDERABAD	8985970588	anand.kumar12@incometax.gov.in
9	KAPIL KUMAR(D.O.B-01.01.1992)	STENO, GR-I	172388	ADDL.CIT, RANGE-3 HYDERABAD	8985971528/9412406294	kapil.kumar2@incometax.gov.in
10	MANOJ KUMAR	STENO, GR-I	178226	ADDL.CIT,(I&CI), HYDERABAD	8341489178/8985971878	manoj.kumar49@incometax.gov.in
11	SREENIVASULU JYOTHI	STENO, GR-I	178181	ADDL.CIT,RANGE-8, HYDERABAD	8985972013	j.sreenivasulu@incometax.gov.in
12	KURUBA SATHISH KUMAR	STENO, GR-I	181792	ADDL.DIT (INV), UNIT-II, HYDERABAD	8686173244	sathish09depu@gmail.com
13	MOHD SULTAN	STENO, GR-I	181522	CIT (IT & TP), HYDERABAD	7248449445	--
14	CHANDRADEEP KUMAR SINGH	STENO, GR-I	181621	CIT (TDS), HYDERABAD	7979834160	chandradeepkumar.singh@incometax.gov.in
15	HARI SINGH	STENO, GR-I	172387	CIT(DR)-II, B BENCH, HYDERABAD	8985970632	harisingh92314@gmail.com
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17	RAVI PRATAP SINGH	STENO, GR-I	174189	PR.CIT (REAC) (VU)-1, HYDERABAD	8400031033	ravipratap.singh@incometax.gov.in
18	KAMAL KUMAR BAIRWA	STENO, GR-I	167123	PR.CIT(AU)-2, HYDERABAD	8985971389	kamal.k.bairwa@incometax.gov.in
19	NAVEEN	STENO, GR-I	173400	PR.CIT(ReFAC)(AU)-3, HYDERABAD	8985971846	--
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21	RAMESH RAJASEKAR	STENO, GR-I	174131	PR.CIT-4, HYDERABAD	8919634675/8919634575	ramesh.rajasekar@incometax.gov.in
22	KAMALJIT KAUR	STENO, GR-I	181860	DGIT(INV), HYDERABAD	9968231575	--
23	AMIT KUMAR PAL	STENO, GR-I	181479	CIT(A)-10, HYDERABAD	7901599711	--
24	GIRRAJ KUMAR MEENA	STENO, GR-II	188913	ADDL.CIT(CENTRALRANGE)-3, HYDERABAD	9413659993	gkgoyali@gmail.com
25	MANISH SAVITA	STENO, GR-II	187893	ADDL.CIT, RANGE-6, HYDERABAD	7800512276	manish.savita@incometax.gov.in
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30	GUJJURU CHAITANYA LATHA	STENO, GR-II	181417	PR.CCIT, HYDERABAD	8547000361	chaitanya.l.gujjuru@incometax.gov.in
31	HIMANSHU KUMAR	STENO, GR-II	187072	PR.CIT (REAC) (AU)-4, HYDERABAD	7901599793/6395903371	himanshu.kumar7@incometax.gov.in
32	MALAPATI SOWBHAGYA LAKSHMI	STENO, GR-II	191940	PR.CIT(CENTRAL), HYDERABAD	9885329614	lakshmi.malapati@yahoo.in
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35	SHERLA BHARGAVI	STENO, GR-II	184151	PR.CIT-2, HYDERABAD	7901599766	--
36	ROHIT VERMA	STENO, GR-II	191907	CIT(APPEAL UNIT)-6, HYDERABAD	8077323622	rohitverma08442@gmail.com